

Minnehaha County Human Services Screening Tool for Funeral/Burials

We recognize that this is a difficult time for your family. As you make decisions and sort through options, it is possible that Minnehaha County may be able to provide financial assistance. This screening document is not a final determination if the County will help, but rather will assist you in determining if you should apply for assistance, and if you do apply, what documents you will need, along with your options. The funeral home director will be able to help you clarify or please call MCHS at 605/367-4217.

1. Name of deceased: _____
2. Was the deceased a veteran? _____ yes _____ no
3. Address of deceased: _____ Was the deceased a resident of Minnehaha County?
_____ Deceased lived in an apartment or house in Minnehaha County. Their name was on a lease, property, or driver's license documenting residency. (Continue to question 4.)
_____ Deceased had lived in another county prior to residing in a long term care facility, halfway house, or other private institution in Minnehaha County. (**STOP**: You will need to connect with the County the deceased had lived in prior to entering the facility.)
_____ Deceased had lived in an apartment or house in Minnehaha County originally, but had been residing in a long term care facility, assisted living, halfway house, or other private institution. (Continue to question 4.)
_____ Deceased was homeless and living in a shelter, outdoors, with friends or family. (Continue to question 4.)
4. Please list all family members over the age of 18 and contact info. If the deceased was married at the time of death then the spouse must make application. A parent must make application on behalf of a minor. If no relatives, a friend or agency representative may do so.

[illegible]

5. Financial Resources of the Deceased. Please check all that apply.

The Minnehaha County income guidelines are based on the federal poverty standard. How many people lived in the deceased's household (HH)? _____

Income Guidelines (effective 01/17/25):

(Based on 100% Federal Poverty Standard and Consistent with SD Poor Relief Statutes)

<u>HH #</u>	<u>Month</u>	<u>Annual</u>
1 Person:	\$1,304.17	\$15,650
2 People:	\$1,762.50	\$21,150
3 People:	\$2,220.83	\$26,650
4 People:	\$2,679.17	\$32,150
5 People:	\$3,137.50	\$37,650
6 People:	\$3,595.83	\$43,150
7 People:	\$4,054.17	\$48,650
8 People:	\$4,512.50	\$54,150
9 People:	\$4,970.83	\$59,650
10 People:	\$5,429.17	\$65,150

____ Property. Address: _____ Value:\$ _____
____ (buildings, land)Address: _____ Value:\$ _____
____ Cash on hand Value \$ _____
____ CD's/Annuities Value \$ _____
____ Checking/savings Value \$ _____
____ Life Insurance Value \$ _____ Check with employer/health insurance
____ Burial Insurance Value \$ _____
____ 401K/403B/457 Retirement Accounts Value \$ _____
____ Vehicles/Licensed Items Value \$ _____ Recreational Value \$ _____
Car, Truck, SUV's, Motorcycles, Boat, RV, Jet Ski, Trailer, etc

To apply, immediate family members (a representative if no immediate family exists) will need to bring the following to MCHS and complete an application, Mon-Fri, 8 to 5pm. Other documents may be required if needed to make a determination. Applicants may also apply and upload documents online at minnehahacounty.gov.

For the deceased: ◇ Proof of residency ◇ Proof of income (paystubs, income tax return, employer statement)
◇ Bank Statement ◇ Documentation of other assets (property, licensed vehicles not needed unless outside of SD) ◇
Discharge document if veteran ◇ Obituary as drafted by funeral home

For the family members (spouse, adult children, adult siblings, grandparents): ◇ Proof of income (paystubs, income tax return, employer statement) ◇ Bank statements These documents will assist caseworker in determining family's ability to pay or make payments.

Other Information:

- Financial help will be a loan from the County and a lien will be placed on the estate and on certain family members responsible for the deceased individual.
- The County has a cemetery that may be utilized if assistance is approved. If so, there is no cost.
- Any County assistance must be pre-authorized.
- When the County provides assistance, the funeral home cannot charge the family the difference. Payment by the County is considered to be "in full".
- A final decision will be made within five business days after requested documents are returned to MCHS.